

REPORTING STUDENT ACHIEVEMENT

PURPOSE

Throughout the year Indie School will provide parents/carers and independent students with formal (written) and informal (school parent meetings, texts, phone calls, emails or conference calls) opportunities to receive information about student progress and achievement.

At the end of term 2 teachers will complete a detailed written semester report indicating:

- Effort/Class Participation;
- Attendance; and
- Summary of performance against subject learning outcomes.

At the end of term 4 teachers will complete a written summary report indicating:

- Effort/Class Participation;
- Attendance; and
- Summary of performance against subject learning outcomes.

Teachers provide the opportunity to arrange a parent/teacher interview at the end of each report cycle.

If a student is likely to receive an 'N' (not satisfactory) determination a minimum of two written warnings must be given to the student through their parent/guardian using the:

- ***Satisfactory Completion Concern letter (VCAL Students)***

Records reporting student achievement (formal and/or informal) will be kept in the students' file and held by the school for the period of registration/accreditation.